



COTTONWOOD COLLEGE PREP ACADEMY

High School Learning Center (HSLC)

The purpose of the HSLC is to provide a place and time for high school students to receive tutoring and to participate in activities such as theater, robotics, yoga, Leadership, and Model U.N. ([see calendar of events](#)).

Important Points:

- Students actively participate in their subject/activity of choice ([see calendar](#)) while they are on campus by reserving a seat on **Signup.com** (*see directions below*)
- Students are required to be up-to-date on immunizations
- A student ID is required and can be obtained at the site
- Open from 1:15 -2:45, Monday - Thursday. We do ask that students be picked up no later than 3:00 PM

How to sign up for spots:

1. Click the link in the email from the organizer to sign up.

Once you are on the sign up page:

1. Select the day and time you want to sign up for.
2. Click the “sign up” button.
 - a. To sign up for multiple days/times, repeat this process for every slot.
3. When the sign up has been completed, you can add the times to your calendar by clicking the “add to calendar” button.

To change or cancel your sign up:

1. Click the event link in the original email or visit [signup.com](#) and click on the “Find my SignUp tab”
2. Once on the event screen, click on the “My Spots” button for the desired days/times and click “remove”.
3. To select a different day/time, find the desired day and click the “sign up” button.

If you didn't receive an email with the link to sign up for the Learning Center, contact Mr. Briseño at justin.briseno@cottonwoodk12.org or Mr. Shumaker at justin.shumaker@cottonwoodk12.org to be emailed a link to the signup page.

If you can't remember what you signed up for but want to find out:

1. Visit signup.com
2. Select the "Find my Signup" tab
3. Enter your cottonwood email address and click submit
4. An email will be sent to you with the link to view all of the slots that you signed up for